

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

January 5, 2015

The annual reorganization meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Proper called the meeting to order at seven o'clock (7:00) p.m.

Mr. Proper asked the members to pause for a moment of silence.

Mr. Proper asked the members to stand for the pledge of allegiance.

Roll Call: Present: Todd Carson, Ronald Lytle, Susan Motzer, David Graham, Randy Seitz, Karen Woods, Sue Clarke, Dwight Proper

Absent: Hal Carbaugh, Joe Womer

Also Present: Mr. Mario Fontanazza, Ms. Karen Jez

Chairman Proper stated the Joint Committee members had received copies of the Minutes of the December 4, 2014 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Woods, seconded by Mr. Carson, moved to approve the Minutes of the December 4, 2014 meeting as submitted.

Roll Call: Ayes: Todd Carson, Ronald Lytle, Susan Motzer, David Graham, Randy Seitz, Karen Woods, Sue Clarke, Dwight Proper

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of January 5, 2015 were submitted for information.

Mrs. Woods, seconded by Mrs. Clarke, moved to approve the Treasurer's and Secretary's Report as of January 5, 2015 and the Special Account Report as of January 5, 2015.

Mr. Adams discussed the composition of these two reports.

The motion was unanimously approved.

Mr. Proper requested approval of the list of bills as submitted.

Mr. Seitz, seconded by Mrs. Woods, moved to approve the list of bills totaling \$355,897.31 as submitted.

Roll Call: Ayes: Todd Carson, Ronald Lytle, Susan Motzer, David Graham, Randy Seitz, Karen Woods, Sue Clarke, Dwight Proper

Nayes: None, motion carried.

Under Communications, the Professional Advisory Committee minutes were discussed, Calendar of Events for the month of December and the Monthly Enrollment Report as of 1/05/15 were submitted.

Mr. Proper requested approval of action items a) i. ii. iv. as one motion.

Mrs. Woods, seconded by Mr. Carson, moved to approve the actions items a) i., ii., and iv. as follows:

- i. Approve Adult Evening School Schedule for Spring 2015
- ii. Approve up to two employees to attend the PACTA Winter Symposium from February 3 – 4, 2015 in Hershey at a cost not to exceed \$1,700.00. Funding – Local
- iv. Approve additions to the PN substitute instructor list.

Roll Call: Ayes: Todd Carson, Ronald Lytle, Susan Motzer, David Graham, Randy Seitz, Karen Woods, Sue Clarke, Dwight Proper

Nayes: None, motion carried.

Mr. Proper requested approval of the 2015-2016 budget as presented.

Mrs. Woods, seconded by Mr. Carson, moved to approve 2015-2016 budget as presented.

Roll Call: Ayes: Todd Carson, Ronald Lytle, Susan Motzer, David Graham, Randy Seitz, Karen Woods, Sue Clarke, Dwight Proper

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for the period 12/5/14 through 1/5/15.

Mr. Adams mentioned discussed the draft board policies that have been revised and are on the website for review and will be approved at next month's meeting.

Chairman Proper asked if there was any old business.

None was noted.

Under new business, Mr. Proper requested approval of the list of equipment for disposal.

Mrs. Woods, seconded by Mrs. Clarke, moved to approve the list of equipment for disposal.

Roll Call: Ayes: Todd Carson, Ronald Lytle, Susan Motzer, David Graham, Randy Seitz, Karen Woods, Sue Clarke, Dwight Proper

Nayes: None, motion carried.

Upon motion by Mrs. Woods, seconded by Mr. Carson, the meeting adjourned at seven twenty-two (7:22) p.m.

Recorded by

A handwritten signature in dark ink, appearing to read "Patrick M. Adams", is written on a light blue background.

Patrick M. Adams
Secretary, Joint Committee